



Department for Education

Local Authority Memorandum of Understanding

Please complete the short form below to accept the terms of the Memorandum of Understanding and agreement to work in partnership with the DfE funded parent carer forum in your area.

Name

Job Title

Work Address

Work Telephone number

Email address

Local Authority Area

What Local Authority area are you representing?

Parent Carer Forum's public email address

Declaration:

- We commit to uphold the principles of the SEND Code of Practice and to work in partnership with the DfE funded local parent carer forum to improve local services for children and young people with SEND.

- We recognise the independence of the DfE funded parent carer forum.
- We value the role of the DfE funded parent carer forum in representing the needs, experiences and views of parent carers of children and young people with SEND including their role in raising issues, providing constructive feedback through open dialogue, and challenging partners when necessary. We agree to work together with respect and as equal partners.

I confirm we will abide by the principles of co-production above

Agreeing to the MOU does not supersede any local partnership agreements or arrangements

General Data Protection Regulations: If you are willing to share your details with us please consent to sharing the data submitted on the form with Contact and the Department for Education (DfE) so that the grant can be processed and paid. The DfE has supplied Contact with a privacy notice (Please click here to read the DfE's privacy notice) which explains that this data processing is necessary to 'exercise a function of a ministerial department and for the exercise of a function of a public nature that is in the public interest' i.e. necessary information required for the forum to receive a Government grant. Further information on GDPR and the legal requirements for processing data, please visit the Information Commissioners' Office (Link to Information Commissioners' Office website).

Read Contact's Privacy Policy (Link to Contact's privacy policy)The privacy statement of Formsite, which is the online platform that our grant application and monitoring forms are completed and held on, is available here - <https://www.formsite.com/privacy.html> - Formsite servers are based in the US but data protection is consistent with UK law under the Data Privacy Framework (DPF) / UK Addendum

Please confirm that you have read and understood the above privacy notice above and are aware of the lawful basis by which Contact and contracted partners will hold the personal information given in this form.

I confirm I have read and understood the GDPR privacy statement